

HRMS Product Planning Group

Website Summary

8 November 2010

Members:

Ms Fiona Prestedge (<i>Chair</i>) Executive Director Human Resources, Southern Health	Ms Kath Brown (<i>Deputy Chair</i>) Executive Director People & Culture, Royal Children's Hospital
Mr Neil Cowen CEO, Kyabram & District Health	Mr Chris Gamble Executive Director Human Resources & Information Technology, Royal Women's Hospital
Mr Mark Jarred General Manager Support Services, Latrobe Regional Hospital	Mr Graeme Mitchell Human Resources Manager, South West Health
Mr Trevor Olsson HR Director, Ballarat Health Service	Mr Mark Quirk Executive Director Workforce, Alfred Health
Mr Leslie Bell (<i>Chair, Rostering Operations Group</i>) HRM Project, Austin Health	Mr Brett Holmes (<i>Chair, HR Operations Group</i>) HR Process & Technology Manager, St Vincent's Hospital
Mr Anesti Steryos (<i>Chair, Payroll Operations Group</i>) Systems Administrator, Southern Health	

Officers in attendance: John Pisani, Senior Contract Officer and Jackie Reeve, Project Officer

Meeting summary:

- Apologies: Trevor Olsson, Kath Brown, Mark Quirk and Brett Holmes. A quorum was present at the meeting.
- A draft Common Certificate of Service Template was tabled by the Payroll Operational Group. The PPG agreed that the template be circulated to a wider audience for feedback from the sector before the PPG endorse its use.
- The Payroll Operational Group is negotiating arrangements for Business Continuity Services at IBM's Classic Blue site, which is the primary data site for Frontier Software.
- Southern Health is the first agency to commence testing the 7.5 upgrade for the Chris21 payroll system.
- The User Acceptance Testing (UAT) for the Kronos Common Solution Design changes has been completed and agencies will be loading the new Common Solution Design to test and production in December.
- HealthSMART provided information to the PPG on the types of quotations that can be obtained from vendors. It was recommended that the PPG should seek fixed price quotes from vendors for any product enhancement.
- It was agreed that meetings would be held every two months in 2011. The next meeting of the HRMS PPG is scheduled for Monday 13 December 2010.