

Discharge Summary Information

The HealthSMART Clinical System is currently live at Eastern Health Services (EHS) and the Royal Victorian Eye and Ear Hospital (RVH). Discharge summaries are now being generated and either sent electronically to General Practitioners using HealthLink as the secure messaging provider, faxed via the Clinical System or printed via the clinical system and posted to the GP as a hard copy.

HealthSMART Services has received feedback on issues regarding the relevance and useability of the current version of the discharge summary, and through workshops with hospitals and GPs, a number of enhancements have been made, which are included in maintenance release 4.1.

The Discharge Summary - version 2 has been discussed with agency representatives and is scheduled to be released in November 2010.

HealthSMART Services would request that all users of Discharge Summaries be informed of the;

- Tasks that need to be completed prior to the release
- Relevant timeline and,
- Status and useability of existing version 1 summaries.

Staff members using Discharge Summary need to be informed of the following key points:

1. Task/Timeline

Task Details	Timeline
All existing unsigned version 1 discharge summaries are required to be signed	20:30 13/11/2010
Delete all existing 'Pre-completed Notes'	20:30 13/11/2010
Discharge summaries must not be created or new pre-completed notes added after the time specified	20:30 13/11/2010

The HealthSMART Services *Availability notice* will confirm all dates, times and detail any impact to service as the change is implemented.

2. Status/Useability

- a. *Preliminary Reports* – Agency representatives will still be able to edit and complete these after the release. These would have the version 1 format.
- b. *Existing Summaries* – The 'Authenticated' version 1 summaries can only be updated in "Addendum mode" after structured modification is turned off after the release. The 'completed' version 1 summaries will continue to be available in patient profiles and editable.

What has changed?

Content

- ✓ Sections will now only be included if they contain information or instructions
- ✓ The Discharge Plan has been renamed to "Discharge Information," and the section has been condensed to provide relevant information under fewer headings

Formatting

- ✓ Section headings have been capitalised and spacing adjusted to improve readability of the document in GP software packages

Layout

- ✓ Key information is presented towards the beginning of the document

Discharge Summary - Sections:

The Discharge Summary *sections* are now in the following sequence with section headings capitalised:

Admission Information

HOSPITAL
ADMISSION SUMMARY
GP DETAILS
DISCHARGE DETAILS
 Patient Destination on Discharge
 Discharge Ward

Hospital Course

PRINCIPAL DIAGNOSIS
OTHER DIAGNOSIS
CLINICAL SYNOPSIS
PROCEDURE
DIAGRAM
PROBLEMS & ALERTS
ALLERGIES
WARFARIN TREATMENT
PATIENT CONDITION ON DISCHARGE

Histories

PAST PROCEDURE HISTORY
PAST MEDICAL PROCEDURE

Discharge Information

PRESCRIBED MEDICATIONS
FOLLOW UP RECOMMENDATIONS
 None
 To GP
 To Specialist
 To Other
CONTACT DR & PAGER
PLAN TO RE-ADMIT
CONFIRMED OUTPATIENT APPOINTMENTS
REQUESTED OUTPATIENT APPOINTMENTS
COPY GIVEN TO PATIENT
DISCHARGE SUMMARY RECIPIENT LIST
DELIVERY METHOD

Results Review

PATHOLOGY RESULTS
PATHOLOGY REPORTS
RADIOLOGY REPORTS
OTHER INVESTIGATIONS

If you have any queries please contact Service Desk as per the details given below.

Regards



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The Service Desk Team

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