

## Part 7: Activity specifications

### 7.1 Activity specification companion

This section provides an overview of Disability Services outputs, eligibility information, monitoring and review processes, key documents, cultural and linguistic diversity strategy and funding guidelines that are relevant to funded activities.

**Note:** This section is to be used in conjunction with individual activity specifications that provide information specific to each activity.

#### 7.1.1 Outputs

The Department of Human Services funds at the activity level. Within the Disability Services Division, activities are grouped under the following five outputs.

##### Information, Assessment and Planning

Information and assessment of eligibility, referrals and provision of advice regarding availability of support and service options. This includes services to people who require assistance with the planning, coordination of services and accessing necessary resources to maximise their independence and participation. Quality assurance and improvement activities are provided to all aspects of service delivery.

- 17028 Case Management
- 17033 Information Services
- 17044 Intake and Response
- 17080 Sector Development and Innovation
- 17064 Training and Development

##### Primary Support

A range of programs and services aimed at maintaining and increasing the functional independence of people and supporting primary care giving relationships by providing supports for families and carers. This includes support with intervention services for people with highly complex and challenging behaviours.

- 17025 Aids and Equipment
- 17026 Behaviour Intervention Services
- 17006 Criminal Justice Services
- 17023 Independent Living Training
- 17010 Respite
- 17042 Therapy

### **Community Participation and Inclusion**

Services aimed at addressing individual needs and promoting community building to further independence, community participation and inclusion. Provision of support to facilitate transition from the school system to the community is also included in this output.

- 17024 Advocacy Services
- 17061 Building Inclusive Communities
- 17082 Community Options
- 17022 Day Programs
- 17201 Futures for Young Adults
- 17035 Recreation

### **Individual Support**

Individually tailored packages of support enabling people living with a disability, and families and carers of people living with a disability, to access support based on choice.

- 17034 Flexible Support Packages
- 17200 HomeFirst
- 17081 Individualised Support Packages
- 17008 Outreach Support

### **Residential Accommodation Support**

Accommodation support services provided to groups of people in community-based settings and residential institutions.

- 17017 Congregate Care
- 17016 Shared Supported Accommodation

### **7.1.2 Eligibility**

Eligible people under the *Intellectually Disabled Persons' Services Act 1986*, the *Disability Services Act 1991* or the *Disability Act 2006* when it comes into operation. It is expected that all sections of the *Disability Act 2006* will come into operation on 1 July 2007 unless proclaimed earlier. The Disability Act will repeal the Intellectually Disabled Persons' Act and the Disability Services Act.

Eligibility and priority of access to services varies between activities, as detailed in individual activity specifications.

### 7.1.3 Cultural and linguistic diversity (CALD) strategy

The targeting and development of services and programs should include and respond to the cultural, religious and linguistic backgrounds of people living with a disability, their families and carers. To develop, plan and provide services that are culturally appropriate involves:

- using cultural diversity demographic data of local catchment areas to inform service planning
- providing information and promoting services in relevant community languages, formats and media so it is accessible to people from culturally diverse backgrounds
- strengthening partnerships with CALD organisations/service providers, communities and networks to inform service planning and provision
- providing access to professional interpreters (including Auslan) and translated information
- encouraging the participation of people from culturally diverse backgrounds in service and organisational planning/reviews, consultation forums and governance structures
- using a community development model in which staff are encouraged to work with local CALD families/groups to obtain referrals, inform service plans and resource specific services
- strengthening and supporting the cultural competencies of staff.

Service providers are required to report on how they plan and provide culturally appropriate supports through annual quality plans (see Part 6.8 for more information). The *Cultural and linguistic diversity strategy* provides further guidance and examples of good practice. The strategy and accompanying resources are available on the Disability Services website at:

[http://hnb.dhs.vic.gov.au/ds/disabilitysite.nsf/sectiontwo/cultural\\_diversity?open](http://hnb.dhs.vic.gov.au/ds/disabilitysite.nsf/sectiontwo/cultural_diversity?open)

### 7.1.4 Monitoring and review

Monitoring and review processes apply to activities funded by Disability Services Division. The department and the funded sector are required to participate in the monitoring and review processes that are relevant to their funded activities. Table 7.1 lists the monitoring and review requirements and identifies which activities they relate to. Please note this listing is not exhaustive.

Monitoring and review requirements are correct at time of publication, and may be updated from time to time to ensure relevance to program direction or practice.

Refer to Part 6, Supplementary information, for specific information in relation to the abovementioned accountabilities and reporting requirements.

Table 7.1 Disability Services Monitoring and review requirements

Monitoring and review requirements applicable to Disability Services activities	Monitoring and review requirements																							
	Case Management	Information Services	Intake and Response	Sector Development and Innovation	Training and Development	Aids and Equipment	Behaviour Intervention Services	Criminal Justice Services	Independent Living Training	Respite	Therapy	Advocacy Services	Building Inclusive Communities	Community Options	Day Programs	Futures for Young Adults	Recreation	Flexible Support Packages	HomeFirst	Individualised Support Packages	Outreach Support	Congregate Care	Shared Supported Accommodation	
Annual certification of fire risk management may be required – refer to key documents section and consult with your program and service advisor (PASA)							F	F	F	F				F	F	F	F		F	F	F	F	F	F
Comply with all laws relating to privacy, collection and handling of personal information, fire protection, health and general safety	DF	F	D	DF	DF	F	DF	DF	F	DF	DF	F	F	DF	DF	DF	F	DF	DF	DF	DF	DF	DF	DF
Develop and submit an annual plan				DF									F											
Familiarise and be compliant with the key documents for adherence specified for each activity	DF	F	D	DF	DF	F	DF	DF	F	DF	DF	F	F	DF	DF	DF	F	DF	DF	DF	DF	DF	DF	DF
Notify Department of Human Services regional office of any person using more than 62 days of respite during one financial year										F														
Notify Department of Human Services regional office of placement participants and any changes to placements														F	F	F								
Participate in quarterly and annual funding reconciliation						F													DF	DF				
Prepare a Learning and Development Plan and review it annually with regional disability contacts	F	F		F	F		F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F
Register service details in the Service Directory on the Disability Online website	F	F	D	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F
Submit a biannual and/or annual report		F		DF									F											
Submit all specified Community Building Project Achievement Reporting System (CBPARS) data													F											
Submit all specified Program of Aids for Disabled People Administration (PADMIN) and other Aids and Equipment Program (A&EP) data						F																		
Submit Employment Safety Screening Compliance Policy annual declaration of compliance to your Program and Service Advisor (PASA) by 31 July in the following financial year	F	F		F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F
Submit data required as per the Quarterly Data Collection (QDC) data guide regardless of reporting mechanism (CRISSP, QDC tool or other)	DF	F	D	DF	DF		DF	DF	F	DF	DF	F	F	DF	DF	DF	F	DF	DF	DF	DF	DF	DF	DF
Supply data specified in the Financial Accountability Requirements	F	F		F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F
Undertake an annual organisational self-assessment against the Victorian Standards for Disability Services to develop, implement and self-verify a quality plan at outlet level, including at least two new quality improvement activities	DF		D				DF	DF	F	DF	DF			DF	DF	DF	F	DF	DF	DF	DF	DF	DF	DF

### 7.1.5 Key documents

Disability Services Division has identified key documents for each activity and these are for use by the department and community service organisations. Please note this listing is not exhaustive.

Key documents are correct at time of publication and may be updated from time to time to ensure relevance to program direction or practice.

Should an organisation wish to incorporate all or any part of the department's policies, guidelines and practice instructions into their own policies and procedures, it is necessary to apply to the department for a copyright licence.

Key documents and copyright application forms are available on the Internet through [www.dhs.vic.gov.au/disability](http://www.dhs.vic.gov.au/disability)





### Key documents applicable to Disability Services activities

DF = department and funded sector for adherence

D = department for adherence, funded sector for information

F = funded sector for adherence, department for information

i = for information only

	Key documents																						
	Case Management	Information Services	Intake and Response	Sector Development and Innovation	Training and Development	Aids and Equipment	Behaviour Intervention Services	Criminal Justice Services	Independent Living Training	Respite	Therapy	Advocacy Services	Building Inclusive Communities	Community Options	Day Programs	Futures for Young Adults	Recreation	Flexible Support Packages	HomeFirst	Individualised Support Packages	Outreach Support	Congregate Care	Shared Supported Accommodation
<i>Family Intervention Support Services (FISS) guidelines</i>	D		D																				
<i>Financial hardship guidelines</i>									D													D	D
<i>Fire and emergency response procedures and training framework, December 2001</i>				i			DF	DF					i								i	DF	DF
<i>Fire awareness in housing options arising from individualised support arrangements</i>	i																i	i	i	i			
<i>Fire indicator panel during an evacuation drill, The use of a</i>									DF													D	D
<i>Fire risk – clients and fire risk behaviour – checklist for accommodation services, 1997</i>							D	D														D	D
<i>Fire risk – clients and fire risk behaviour – policy statement and procedures for client services, 1997</i>	D	D					D	D													D		
<i>Fire risk management tool for short term accommodation</i>																						D	D
<i>Fire safety checklist – weekly checklist for fire safety equipment in a residential unit</i>																							DF
<i>Fire safety evacuation packs, December 1998, revised May 2003</i>				i			DF	DF					i									DF	DF
<i>Flexible support package (assistance with community living guidelines)</i>																		F					
<i>Flexible support package (family options policies and procedures, October 1997)</i>																		F					
<i>Flexible support package (incorporating Making a Difference, Early Choices, Continuity of Care and Family Choice), September 2003</i>																		F					
<i>Futures for Young Adults existing participants (years 1–8) guidelines, 2005</i>														DF	DF	DF							
<i>Futures for Young Adults guidelines, new directions, March 2005</i>														DF	DF	DF							
<i>Guide to maintenance and repairs – Singleton Equity Housing Limited properties</i>																							DF
<i>Guidelines for chronic illness case management</i>	F																						
<i>Guidelines for regional disability support initiatives</i>	D	D																					
<i>Health care policy, June 2000</i>	i	i	i			i	i	i	F	i	i			F							F	F	F
<i>Health Records Act 2001</i>																	DF						DF
<i>Health, safety and wellbeing policy</i>	D	i	D	D	D	D	D	i	D	D	i	i	D	D	D	D	i	D	D	D	D	D	D
<i>HIV positive guidelines for Disability Services, August 2000</i>	DF		D				DF	DF	DF					DF	DF	DF		DF	DF	DF	DF	DF	DF
<i>HomeFirst guidelines 2001, July 2003, Revised December 2003</i>																		DF					
<i>HomeFirst guidelines business rules, 2002</i>																		DF					



### Key documents applicable to Disability Services activities

DF = department and funded sector for adherence

D = department for adherence, funded sector for information

F = funded sector for adherence, department for information

i = for information only

	Key documents																						
	Case Management	Information Services	Intake and Response	Sector Development and Innovation	Training and Development	Aids and Equipment	Behaviour Intervention Services	Criminal Justice Services	Independent Living Training	Respite	Therapy	Advocacy Services	Building Inclusive Communities	Community Options	Day Programs	Futures for Young Adults	Recreation	Flexible Support Packages	HomeFirst	Individualised Support Packages	Outreach Support	Congregate Care	Shared Supported Accommodation
<i>Protocol with Police</i> , March 2001	D		D																				
<i>Public Records Office Victoria: general disposal schedule for common administrative records Class No. 4.2.1</i>						F																	
<i>Quarterly Data Collection (QDC) data guide</i> , October 2002, revised 2004	F	F	i	F	F		F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F
<i>Quarterly Data Collection (QDC) privacy guidelines</i> , 2002, revised 2004 Checklist for consent	i	i	i	i	i		i	i	i	i	i	i	i	i	i	i	i	i	i	i	i	i	i
<i>Quarterly Data Collection (QDC) privacy guidelines</i> , 2002, revised 2004 Client Information Brochure	i	i	i	i	i		i	i	i	i	i	i	i	i	i	i	i	i	i	i	i	i	i
<i>Quarterly Data Collection (QDC) privacy guidelines</i> , 2002, revised 2006 Service Provider Guidelines	i	i	i	i	i		i	i	i	i	i	i	i	i	i	i	i	i	i	i	i	i	i
<i>Resolving claims of unacceptable behaviour policy and procedures</i>										D											D	D	D
<i>Respite services policies and procedures guidelines (fees)</i>										D													
<i>Restraint and seclusion – joint practice instruction</i> December 2001	i		i			F	DF	DF		DF				DF	DF	DF		F			DF	DF	DF
<i>Restraint and seclusion policy</i> , January 2001, amended September 2002	i		i			F	DF	DF		DF				DF	DF	DF		F			DF	DF	DF
<i>Roster roster</i> , June 2002																						i	i
<i>Rural Access guidelines and information kit</i> , 2001 (Draft)													F										
<i>Service agreement information kit for funded organisations 2006-09</i>	F	F	i	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F
<i>Shared Family Care Program description and guidelines</i> , 2004			D																				
<i>Statewide Forensic Service policy and guidelines</i> , 1997	D						D	D															
<i>Support and Choice guidelines</i>																					DF		
<i>Sure protection against infection</i> , March 1998, revised June 2000	D						D	D		D	D			i	D	i	i		D		D	D	D
<i>Training centres admissions policy</i> , 1997, under review	D																					D	
<i>Tube feeding: a guide for direct support workers</i>																						D	D
<i>Undertaking client related manual handling tasks with safety policy</i>										D												D	D
<i>Vacancy coordination policy and practice guidelines for Shared Supported Accommodation</i> , March 2006	D		D																			F	DF
<i>Victorian Standards for Disability Services</i> , August 1997	DF	F	D	DF	DF	F	DF	DF	F	DF	DF	F	F	DF	DF	DF	F	DF	DF	DF	DF	DF	DF
<i>Victorian State Disability Plan 2002-2012</i>	DF	F	D	DF	DF	F	DF	DF	F	DF	DF	F	F	DF	DF	DF	F	DF	DF	DF	DF	DF	DF
<i>W3C Web Accessibility Initiative (WAI) web content guidelines at: www.w3c.org/WAI/GL/</i>		F																					
<i>Working with Children Act 2005</i>	DF		D				DF	DF		DF	DF							DF	DF	DF	DF		D

## 7.1.6 Funding guidelines

Disability Services activities are typically unit funded or block funded. Increasingly, funding reflects an individualised funding approach.

- **Unit pricing** includes components for salaries, allowances, WorkCover and superannuation. The unit prices also include provision for long service leave, recreation and staff sick leave, roster backfill, public holidays, annual leave loading, employment safety screening, operating and other administrative overhead costs.

Funds for training are incorporated at 1.5 per cent of the salary component.

Over time, the rates have been adjusted to reflect variations in awards and safety net adjustments. Since 2003–04, unit prices have been adjusted in accordance with an annual price index.

Refer to current unit prices as per Part 5 of this plan or in the most recent Annual Update.

- **Block funding** is where a broad range of services are provided within an activity, making it inappropriate to fund on the basis of a standard unit, or for historical reasons, which applies to some services.
- **Project funding** may be negotiated and agreed with organisations as per a project proposal and may be based on once-off, fixed price, time limited, milestone based or on an hourly rate basis.
- **Individualised packages** are allocated based on each client's person-directed plan and assessed need for support. The funding amount is attached to the client and is portable.

## 7.2 Activity specifications

Activity specifications for each Disability Services funded activity have the following standard components:

- Objective
- Description
- Target group
- Service delivery
- Performance measures
- Funding guidelines
- Legislative impact

Activity specifications are arranged by output group, as shown in the table below, and are to be read in conjunction with the Activity specification companion (Part 7.1).

**Table 7.3**  
**Disability Services**  
**Chart of accounts**  
**2006-07**

<b>Output and Component Name</b>	<b>Activity Code and Name</b>	
Information, Assessment and Planning	17028	Case Management
	17033	Information Services
	17044	Intake and Response
	17080	Sector Development and Innovation
	17064	Training and Development
Primary Support	17025	Aids and Equipment
	17026	Behaviour Intervention Services
	17006	Criminal Justice Services
	17023	Independent Living Training
	17010	Respite
	17042	Therapy
Community Participation and Inclusion	17024	Advocacy Services
	17061	Building Inclusive Communities
	17082	Community Options
	17022	Day Programs
	17201	Futures for Young Adults
	17035	Recreation
Individual Support	17034	Flexible Support Packages
	17200	HomeFirst
	17081	Individualised Support Packages
	17008	Outreach Support
Residential Accommodation Support	17017	Congregate Care
	17016	Shared Supported Accommodation

## 7.2.2 Primary Support

### Aids and Equipment

**Activity Code:** 17025  
**Output:** Primary Support  
**Output Group:** Disability Services

#### Objective

Aids and Equipment assists people with a permanent or long-term disability, people with a chronic illness and the frail aged to live independently in the community and prevent or delay institutionalisation through the provision of information regarding, and access to, a range of functional aids and equipment.

The activity comprises a number of programs:

- Aids and Equipment Program (A&EP)
- A&EP-Electronic Communication Devices Scheme (A&EP-ECDS)
- A&EP-Oxygen program
- Supported Accommodation Equipment Assistance Scheme (SAEAS)
- other programs through the A&EP service provider platform that coordinate equipment purchase and provision, such as HomeFirst and the ABI Slow to Recover Program
- equipment advisory and information services
- equipment libraries
- specialist design services
- Lymphoedema Compression Garments Program (LCGP).

#### Description

Aids and Equipment services support people living with a disability, people with chronic illness and the frail aged to live as safely and independently as possible in the community by providing information about, and access to, a range of appropriate aids and equipment.

#### Aids and Equipment Program (A&EP)

The A&EP subsidises the cost of appropriate functional aids, equipment and home modifications for people who have a permanent or long-term disability, people with a chronic illness and the frail aged. Support is based on an individual's assessed need. Mobility within the home environment and the ability to carry out daily living tasks are of primary importance.

A&EP is a statewide equipment supply network that provides administration for a number of specific equipment programs.

#### Other Aids and Equipment services

A range of other Aids and Equipment services are funded by Disability Services Division to provide information and/or ensure the provision of appropriate functional aids, equipment and home modifications for people living with a disability, people with chronic illness and the frail aged.

Services include information, advice, assessment and provision of specialist aids and/or equipment. These services are based on the individual's need for assistance and providing equipment that would enable them to live more independently and would assist carers to care for the person. They include the following:

- Equipment advisory and information services

The Independent Living Centre and the Disability Equipment Information System provide a range of equipment advisory and information services, including display centres, telephone advisory services, aids and equipment assessments, Internet information, product evaluation and educational services.

- Equipment libraries

A library of equipment for hire, trial or loan to individuals for a nominated short-term period.

- Specialist design services

Technical Aid to the Disabled (TADVIC) provides technical information and specialist design or modified equipment that is custom-made to suit the special needs of individuals, where such design is not commercially available.

- Lymphoedema Compression Garment Program

The LCGP provides financial assistance to eligible people with lymphoedema for the purchase of lymphoedema compression garments. The program operates as a statewide specialist service and is subject to means testing.

### **Target group**

#### **Aids and Equipment Program (A&EP)**

People of all ages with a permanent or long-term disability, the frail aged and people with a chronic illness living in their own or rented accommodation in the community. Applicants to the A&EP must be permanent residents of Victoria and hold a Medicare card. Priority of access will be according to assessed need and determined on the three categories of:

- no waiting
- high urgency
- low urgency.

These categories are detailed in the *Victorian Aids and Equipment Program guidelines*.

#### **A&EP – Electronic Communication Devices Scheme (ECDS)**

People with complex communication needs who are assessed as requiring an electronic communication device.

#### **A&EP – Oxygen program**

People of all ages who meet the A&EP eligibility criteria, which are based on clinical indicators set in accordance with the guidelines established by the Thoracic Society of Australia and New Zealand (TSANZ). In accordance with policy arrangements between Disability Services Division and Acute Health Division, funding for oxygen is provided under a no waiting policy. Therefore priority access does not apply for this program.

### Supported Accommodation Equipment Assistance Scheme (SAEAS)

People with a permanent or long-term disability who receive accommodation services from government or community service organisation accommodation support services funded by the department under one of the following Acts:

- *Community Services Act 1970*
- *Disability Services Act 1991* or successor legislation
- *Intellectually Disabled Persons' Services Act 1986* or successor legislation.

Priority of access will be according to assessed need and is to be determined by the regional A&EP service provider/s responsible for the administration of the program.

### Other programs administered through the Aids and Equipment Program

- HomeFirst

People with disabilities approved for HomeFirst services. Following the initial supply of aids and equipment, HomeFirst clients will be eligible for continued assistance through A&EP.

- ABI Slow to Recover Program

Non-compensable people with acquired brain injury, who are highly dependent and whose equipment needs cannot be met within the current service system. Priority of access is not applicable.

- Equipment advisory and information services

People of all ages with a disability. While these services are available to the general public, assessing therapists, individuals and their carers are the predominant users of the services. These services can be accessed in person, over the telephone or on the Internet. They mainly provide advice on equipment that enhances independence and communication, or is technologically based.

- Equipment libraries

People of all ages with a permanent, long-term or short-term disability who require short-term hire, trial or loan of equipment. Priority of access will be according to assessed need and should be determined with the following considerations:

- the trial of equipment is required as part of the process of accessing funding of equipment on a permanent basis
- whether the aids or equipment is essential to carry out the most basic living activities in a safe and independent manner.

- Specialist design services

People with disabilities who require specialised equipment that is not commercially available. Priority of access will be determined by the service providers, taking into account the assessed need.

- Lymphoedema Compression Garments Program

People with lymphoedema who are permanent residents of Victoria, hold a Health Care Card and meet the means testing criteria of the program.

## Service delivery

- Community service organisations.

### Performance measures

#### Performance measure 1

##### *Number of clients*

Definition:	Number of individuals within the target group who received supports funded through Aids and Equipment during the reporting period – an individual is counted once, regardless of the number of supports received during the reporting period
Rationale:	To track service provision and provide a quantitative measure against budget
Data source:	Program of Aids for Disabled People Administration (PADMIN)/A&EP data
Reporting cycle:	Quarterly
Target:	Set by region
Instructions:	Submit all specified PADMIN and other A&EP data

#### Performance measure 2

##### *Percentage of clients responded to within 10 working days*

Definition:	From the total number of applications received during the reporting period, the proportion of applications responded to within 10 working days – either delivery of equipment or written acknowledgement
Rationale:	Timely processing of an application aims to reassure individuals that their application has been received and provide them with a contact for further enquiries on the application's progress
Data Source:	PADMIN/A&EP data
Reporting Cycle:	Quarterly
Target:	100 per cent
Instructions:	Submit all specified PADMIN and other A&EP data

#### Performance measure 3

##### *Percentage of clients satisfied*

Definition:	Proportion of individuals surveyed who expressed satisfaction with the A&EP
Rationale:	Ascertains persons satisfaction with the Aids and Equipment service
Data source:	Department of Human Services A&EP client satisfaction survey
Reporting cycle:	Annual
Target:	85 per cent
Instructions:	Department of Human Services run client satisfaction survey – no additional reporting requirements are necessary

#### Performance measure 4

##### *Percentage of re-issued items supplied*

Definition:	From the total number of items ordered, the proportion of items that are re-issued (items that are returned by individuals and can be used again)
Rationale:	Reissuing of items enables a larger number of individuals to receive the service - this measure encourages re-use of returned items
Data source:	PADMIN/A&EP data
Reporting cycle:	Quarterly
Target:	10 per ce nt
Instructions:	Submit all specified Program of Aids for Disabled People Administration (PADMIN) and other Aids & Equipment Program (A&EP) data

#### **Funding guidelines**

Funds provided by the department for the A&EP should be recognised as revenue in the year they are received. Should any of this funding remain unspent at the end of the financial year, the cash representing this unspent funding should be set aside for the A&EP to use in the following financial year. Funding provided for the A&EP is only to be spent on this program. An internal hospital memorandum record (not part of the accounting records) should be kept to identify the year-end cash that has been retained for future periods.

#### **A&EP equity formula**

Funding allocations for the A&EP are based on an equity formula developed by the department. An administration component comprising 12.5 per cent of the A&EP budget is allocated to the A&EP service providers to cover the administration costs of operating the program. Funding is also allocated to service providers for training, at 1.5 per cent of 80 per cent of the 12.5 per cent salary administration component of the budget.

#### **A&EP – Oxygen Program**

Funding for the Oxygen Program is based on actual usage and may be adjusted in accordance with periodic reconciliations. Funding for other equipment programs is varied according to availability of funds following determination of oxygen requirements.

#### **SAEAS equity formula**

Funding allocations are based on the SAEAS equity formula developed by the department.

**Legislative impact**

In May 2006, the Victorian Government enacted the *Disability Act 2006*. Sections 1 and 2, dealing with the purpose and commencement of the Act, have come into operation. The remaining sections of the Disability Act will come into operation on 1 July 2007 unless proclaimed earlier. When the Act comes into operation, it will repeal the *Intellectually Disabled Persons' Services Act 1986* and the *Disability Services Act 1991*. The commencement of the Disability Act and the repeal of the current legislation may result in changes to this activity.

**Service redevelopment**

The A&EP is currently under review. It is anticipated that this review may lead to policy and funding changes during 2006–09. For further information regarding the review, visit [www.dhs.vic.gov.au/disability](http://www.dhs.vic.gov.au/disability)

**Further information**

This activity specification is to be used in conjunction with the Activity specification companion (Part 7.1), which provides important information, including key documents and monitoring and review requirements, for this activity.