

Men Building Bridges Program Information Sheet

What is the Men Building Bridges program?

The *Men Building Bridges* program will assist men in Victorian bushfire affected areas to reconnect with each other and the community through skills, knowledge building and information based activities. This program aims to use community facilities such as Men's Sheds and Neighbourhood Houses to run activities to support men's psychological recovery and the community rebuilding process.

The *Men Building Bridges* program will provide grant funding to conduct workshops that provide opportunities for men to learn new skills and working bees to assist in community recovery and rebuilding after the 2009 Victorian bushfires.

Why is the Victorian Government delivering these grants?

The *Men Building Bridges* program is funded by the Victorian Bushfire Appeal Fund (VBAF) and is being implemented by the DPCD in consultation with the Victorian Bushfire Reconstruction and Recovery Authority (VBRRA).

The Department of Planning and Community Development (DPCD) works with communities to plan for the future, to broker and coordinate investments, and offers a contact point for the whole of government. Priorities for the work of the DPCD are community growth, change and disadvantage. One of its key drivers is to assist Victorian communities recover and rebuild after the bushfires.

Who can apply and who to contact?

Community not-for-profit organisations located in 2009 Victorian bushfire affected communities are eligible to participate in this program. Eligible organisations include:

- incorporated not-for-profit community organisations such as Neighbourhood Houses, Men's Sheds and other community groups;
- not-for-profit organisations that currently auspice other community based groups;
- local government entities;
- charitable organisations; and
- peak bodies and networks.

Non-incorporated organisations may apply in partnership with an incorporated organisation which has agreed to manage the project funds.

Projects funded under the *Men Building Bridges* program will need to be located in communities affected by the 2009 Victorian bushfires. The following table below shows the eligible Local Government Areas (LGAs) and the DPCD Regional Team contacts. Interested organisations **must** discuss their Expression of Interest with a DPCD Regional Team member:

Government Region, Bushfire Affected LGAs and Regional Team Contact

Gippsland Region	<ul style="list-style-type: none">• Baw Baw Shire Council• Latrobe City Council
Gippsland Team ☎ (03) 5174 7308	<ul style="list-style-type: none">• South Gippsland Shire Council• Wellington Shire Council
Loddon Mallee Region	<ul style="list-style-type: none">• Greater Bendigo City Council• Mount Alexander Shire Council

Loddon Mallee Team ☎ (03) 5410 5200	
North & West Metro Region Metro North West Team ☎ (03) 9208 3202	<ul style="list-style-type: none"> • Nillumbik Shire Council • Whittlesea City Council
Eastern Metro Region Metro Eastern Team ☎ (03) 9296 4620	<ul style="list-style-type: none"> • Yarra Ranges Shire Council
Hume Region Hume Team ☎ (03) 5722 7111	<ul style="list-style-type: none"> • Alpine Shire Council • Indigo Shire Council • Mitchell Shire Council • Murrindindi Shire Council
Barwon South West Region Barwon South West Team ☎ (03) 5215 6000	<ul style="list-style-type: none"> • Corangamite Shire Council
Grampians Region Grampians Team ☎ (03) 5327 2800	<ul style="list-style-type: none"> • Hepburn Shire Council • Horsham Rural City Council • Southern Grampians Shire Council
Southern Metro Region Metro Southern Team ☎ (03) 9208 3769	<ul style="list-style-type: none"> • Cardinia Shire Council • Casey City Council

What type of projects might be funded?

Two types of grants are available under the *Men Building Bridges* program:

Project Type	Amount (\$)	What can be funded
Working Bee Grants	\$5,000 to \$20,000 (inc. GST)	<ul style="list-style-type: none"> • Grants to conduct working bee activities for men in bushfire affected areas. • Projects will need to take place in <u>public spaces</u> and be of <u>public benefit</u>. The working bee activities will contribute to the community recovery and rebuilding efforts. • Examples of suitable projects would be furniture repair services or rebuilding children's playground equipment on local government land or re-fencing local parks. • Working bee grant funds can be used for: <ul style="list-style-type: none"> ✓ purchase or hire of equipment and tools*; ✓ purchase of building materials; ✓ transport costs for example hire/leasing of vehicles; ✓ costs associated with the purchase of safety

		<ul style="list-style-type: none"> equipment; ✓ training costs including occupational health & safety and training materials; ✓ insurance costs; ✓ project administration and coordination costs; and ✓ project promotion and advertising expenses.
Workshop Grants	Up to \$5,000 (inc. GST)	<ul style="list-style-type: none"> • Grants to run workshops for men at community facilities in bushfire affected areas. • Workshops would focus on teaching new skills and sharing information with men on relevant community topics. • Examples of suitable workshops topics are rebuilding in fire prone areas, new building and planning regulations and environmental sustainability. • Workshop grants can be used for: <ul style="list-style-type: none"> ✓ payment for trainers, speakers or facilitators; ✓ venue hire costs; ✓ equipment hire for example overhead projectors etc; ✓ workshop promotion and advertising costs; and ✓ project administration costs for example printing, catering etc.

**Note all equipment purchased for the project (i.e. tools) must be donated to a not-for profit community based organisation for the benefit of the whole community at the end of the project.*

What will not be funded?

The *Men Building Bridges* program will not fund the following:

- projects on Crown Land or commercial properties, for example rebuilding a playground in a National Park or re-fencing commercial properties;
- projects requiring ongoing funding from the Victorian Government other than the initial grant;
- requests for retrospective funding for projects that have already started or have been completed;
- organisations that do not have a legal status as being incorporated;
- costs to cover existing debt or budget deficits;
- requests for ongoing operational costs such as, but not limited to, salaries and utilities;
- routine or cyclical maintenance works to existing facilities;
- costs associated with purchasing a vehicle or other equipment purchases not directly linked to the project activities; and
- projects outside the bushfire affected areas and that are unrelated to the bushfires.

What are the funding conditions?

The following conditions will apply to projects that receive a grant:

- the project must be bushfire related;
- the project must directly assist those individuals and communities who have been affected by the bushfires;
- the project must identify a specific distress/hardship caused by the bushfires of which the activity intends to relieve;
- there must be no commercial benefit or activity associated with the project;
- projects must be inclusive and made available to all bushfire affected men in the local area;
- the grant recipient (or funds manager) must enter into a funding agreement with the DPCD that sets out the conditions and reporting requirements of the grant;
- the project must commence within 3 months of entering into the funding agreement. Any unspent funds must be returned to the DPCD;

- funds must be spent on the project as described in the Expression of Interest; and,
- any variation to the approved project must be submitted to the DPCD for approval prior to implementation.

How will the Expressions of Interest be assessed?

Your organisation will be asked to submit an Expression of Interest (EoI) for the *Men Building Bridges* program. Your response will be assessed using the questions **Why? How? Who?** and **What?**

Why do you want to do this project?	<ul style="list-style-type: none"> • Outline why you want to do this the project and how it will contribute to bushfire recovery and community rebuilding.
How will you deliver the project?	<ul style="list-style-type: none"> • Describe how you intend to deliver the project.
Who will be involved in the project?	<ul style="list-style-type: none"> • Describe the organisations and groups that will manage and deliver the project:
What will the project achieve?	<ul style="list-style-type: none"> • Explain the expected benefits and outcomes of the project for men and the community.

What is the Expression of Interest process?

An Expression of Interest must be submitted by Thursday 25 February 2010. Late or incomplete Expressions of Interest will not be considered. Expressions of Interest may be submitted in a number of ways:

- by email to grantapplications@dpcd.vic.gov.au
- by fax to 03 9208 3680
- by mail to:
 - Community Investment Services
 - Department of Planning and Community Development
 - GPO Box 2392, Melbourne VIC 3001

More information

Interested organisations must discuss their Expression of Interest with a Department of Planning and Community Development Regional Team member, contact details are below:

Barwon South West Team	(03) 5215 6000
Gippsland Team	(03) 5174 7308
Grampians Team	(03) 5327 2800
Hume Team	(03) 5722 7111
Loddon Mallee Team	(03) 5410 5200
Metro Eastern Team	(03) 9296 4620
Metro North West Team	(03) 9208 3202
Metro Southern Team	(03) 9208 3769



Expression of Interest form: Men Building Bridges Program

Section 1 – Contact Information						Fields marked (*) are mandatory					
Part A: Organisation details											
* Name of Organisation:											
* Main Street Address:											
* Town / Suburb:				* Postcode:			* State:				
Postal Address (if different from above):											
Town / Suburb:				Postcode:			State:				
Authorised person (This is the person who is authorised by the organisation to make the Expression of Interest on their behalf.)											
* Title:		* First name:			* Last name:						
Position:											
Telephone:			Mobile:			Fax:					
Email:											
* Type of Organisation:		<input type="checkbox"/> Incorporated Association <input type="checkbox"/> Local Government <input type="checkbox"/> Other (please specify)									
Applicant Organisation's Australian Business Number (ABN), if you have one:						<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>					
Do you need an auspice for this Expression of Interest?											
If your organisation is not incorporated, you must arrange for an incorporated organisation to manage the grant funds. This organisation will be the 'auspice' organisation for the Expression of Interest and you will need to provide their details in Part B.											
Yes, I need an auspice organisation for this Expression of Interest					<input type="checkbox"/> (Complete Part B: Auspice Organisation details)						
No, I do not require an auspice organisation for this Expression of Interest					<input type="checkbox"/> (Complete Part C: Contact Details for Project Manager)						
Part B: Auspice organisation details											
* Name of Auspice Organisation:											
* Main Street address:											
* Town / Suburb:				* Postcode:			State:				
* Postal Address (if different from above):											
*Town / Suburb:				* Postcode:			State:				
Authorised person											
* Title:		* First name:			* Last name:						
Position:											
Telephone:			Mobile:			Fax:					
Email:											
Type of Organisation:		<input type="checkbox"/> Incorporated Association <input type="checkbox"/> Local Government <input type="checkbox"/> Other (please specify)									
Organisation's Australian Business Number (ABN):						<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>					
Has the auspice organisation agreed to manage the grant on your behalf?						<input type="checkbox"/> Yes			<input type="checkbox"/> No		

Part C: Contact details for Project Manager

Title:		First name:		Last name:	
Postal address:					
Town / Suburb:		Postcode:		State:	
Telephone:		Mobile:		Fax:	
Email:					

Section 2 – Project overview

* Project name	We will use this name on all correspondence. Please use 50 characters or less.		
* What are you going to do?	Describe the project in 50 words or less. We will use this in reports and other publications.		
* Which communities will benefit from your project?			
Describe the place/s that will benefit. Please provide local government area/s if you know them. If not, provide the suburb or postcode for each place that will benefit. Please limit your response to 120 words.			
Describe any groups or communities your project is directed at, or particularly relevant, as outlined in the <i>Men Building Bridges</i> guidelines.			
Where will your project happen? Please provide the address of where most of your planned activity will take place.			
Address:			
Local government area:			
* When will your project take place? Your project must commence within 12 months of signing the funding agreement			
Anticipated project start date:		Anticipated project completion date:	

Section 3 – Project details that address the assessment criteria

Please indicate how your project addresses the following assessment criteria: Why? (25%), How? (25%), Who? (25%) and What will the project achieve (25%). Refer to the Men Building Bridges program information sheet to help you answer the questions. Responses to each question should be no more than 250 words. Attach additional pages if required.

*** Why do you want to do this project?** Outline why you want to do this the project and how it will contribute to bushfire recovery and community rebuilding. Include any details of community consultations.

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*** How will you deliver the project?** Describe how you intend to deliver the project including any project plans and timeframes.

*** Who will be involved in the project?** Describe who will be involved in the management and delivery of the project. List any other organisations or groups you will work with and attach letter(s) of support that define their contribution to the project.

*** What will the project achieve?** Explain the expected benefits and outcomes from this program for men and your community.

Section 4 – Project budget

Please provide details of the income and expenditure for your project, excluding GST. Note that the total income **must** equal total expenditure.

You are required to submit your budget using the categories provided. If you cannot provide enough details in this section please provide a summary here and the details on a separate sheet (or sheets) using the same categories.

Income		Expenditure	
* Amount requested from this program	\$	Administration Overheads	\$
Other State Government funding	\$	Marketing and Promotion	\$
Local Government funding	\$	Venue/Meeting Room Hire	\$
Federal Government funding	\$	Education and Training	\$
Funds from your organisation	\$	Equipment and Materials/Infrastructure	\$
Funds from other community organisations	\$	Fit Out	\$
Funds from business contributions	\$	Construction materials	\$
Funds from philanthropic contributions	\$	Site preparation	\$
In-kind support from your organisation	\$	Insurance and Audit Fees	\$
In-kind from other sources	\$	Project Coordination	\$
Other (please specify)	\$	Other (please specify)	\$
*Total income (inc GST)	\$	*Total expenditure (inc GST)	\$

Declaration

I state that the information in this Expression of Interest and attachments is to the best of my knowledge true and correct. I will notify the Department of Planning and Community Development of any changes to this information and any circumstances that may affect this Expression of Interest. I acknowledge that the Department of Planning and Community Development may refer this Expression of Interest to external experts or other Government Departments for assessment, reporting, advice, comment or for discussions regarding alternative or collaborative grant funding opportunities. I understand that the Department of Planning and Community Development is subject to the Freedom of Information Act 1982 and that if a Freedom of Information request is made, Department of Planning and Community Development will consult with the applicant before any decision is made to release the Expression of Interest or supporting documentation. I understand that this is an Expression of Interest only and may not necessarily result in funding approval.

* Signature:	* Date:
* Print name:	* Position:
(To be signed by a person with delegated authority to apply - i.e. Chairperson, Secretary, Public Officer or Treasurer)	

Supporting documents

Please include any other attachments or additional information you have to support your Expression of Interest:

<input type="checkbox"/> Letter(s) of support
