

# Men's sheds

Building and strengthening

# Victorian communities

Grant guidelines  
March 2017



**VICTORIA**  
State  
Government

Health  
and Human  
Services

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Where the term 'Aboriginal' is used it refers to both Aboriginal and Torres Strait Islander people. Indigenous is retained when it is part of the title of a report, program or quotation.

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## Minister's foreword



The Andrews Labor Government recognises the important role that men's sheds play in connecting men to their communities and in enhancing the health and wellbeing of men.

Men's sheds are places that enable men to work side by side on projects of interest, learn new skills, forge friendships and give back to their community.

Men's sheds play an especially important role in communities going through periods of social and economic change.

I am pleased to announce that the Victorian Government is releasing a new round of funding that will provide \$879,000 in 2017–18 to support the construction of new men's sheds and the refurbishment of existing men's sheds throughout Victoria.

Grants of up to \$60,000 will be available to help build new sheds, while grants of up to \$30,000 will be available to refurbish existing sheds.

We encourage applications that demonstrate how investment in men's sheds facilities can achieve wide ranging benefits for local men and communities. We especially encourage applications from rural communities, communities that are experiencing significant economic and social change and from Aboriginal communities.

I look forward to announcing the successful recipients of this men's shed funding round later in 2017.

A handwritten signature in black ink, appearing to read 'Jenny Mikakos'.

**Jenny Mikakos MP**

Minister for Families and Children

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# Men's sheds in Victoria

There are now more than 350 men's sheds across Victoria.

Men's sheds are safe and practical places for men to meet, make social connections and actively participate in their local communities.

Men's sheds:

- are community based, non-profit organisations, accessible to all men, whose primary activity is the provision of a safe and friendly environment
- are often located in a shed or workshop space in a community-based setting
- provide a place for regular contact with other men and a range of activities that are determined by the participants
- partner with other organisations to share resources and build on existing services, and many undertake projects to assist the wider community. Partnerships can involve local businesses, councils, other government agencies, community groups, Aboriginal community controlled organisations and local clubs and associations
- are supported by volunteers and are accessible and inclusive spaces.

## What can a men's shed grant be used for?

Under this funding round, groups can apply for a grant to either build a new men's shed, or to refurbish an existing men's shed.

New build grants of up to \$60,000 are available to:

- construct a new men's shed
- redevelop an existing building into a men's shed
- co-locate a men's shed within a multifunction community facility or hub.

Refurbishment grants of up to \$30,000 are available for:

- modifications to meet health and safety and/or disability access standards
- modifications to meet public access needs
- modifications to increase shed capacity
- refurbishments to expand activities based on community demand

Priority will be given to projects that:

- demonstrate a high level of need for the project in the community
- contain a clear strategic plan to sustain the operation of the shed as an inclusive community facility and address issues of social isolation
- focus on Aboriginal communities
- come from rural or disadvantaged communities
- represent considerable value for government investment
- will address significant disadvantage in the local community.

## Who can apply for a men's shed grant?

Funding is available to incorporated, not-for-profit organisations and local councils.

Eligible organisations that currently auspice a men's shed, or intend to establish a men's shed, may also apply for funding, provided they can demonstrate need for a shed in the local community and that they have consulted with local men about the project.

Applications from rural communities, communities experiencing significant economic and social change and from Aboriginal communities are encouraged.

## What are the mandatory requirements for a men's shed grant?

Each grant application must demonstrate proof of:

- land availability for a period of five years from project completion
- community consultation, including with local men, and a demonstrated need for the project in the community
- detailed design plans and an understanding of building permit and planning requirements, including overlays
- support from key community partners.

Each grant application must also include a strategic plan for the men's shed group, outlining how the group will fund and manage operations for the next five years. See 'More information' on p.10.

Applicants must involve men's shed participants in the project development and delivery phases.

Men's Shed projects must be completed within two years of funding approval.

The funded men's shed must operate as a facility that is open to the wider community for the minimum period (five years).

## Funding ratio and in-kind contributions

**For every \$2 of funding provided under the men's shed grant from the Victorian Government, at least \$1 must be matched from other sources.**

Other sources may include funding and support from the men's shed group, other government organisations, businesses, philanthropic organisations, the local council and community fundraising.

Realistically costed in-kind expenses and contributions such as voluntary labour and donated materials can be claimed in the project budget up to 25 per cent of the total project cost.

Applicants should describe the type of voluntary labour and in-kind support you expect to use in your project in the application, and in the project reports. (See the 'Volunteer labour and in-kind support information sheet' on p.21).

**Example:**

If a grant of \$30,000 is sought, the total project cost would be at least \$45,000. The applicant will need to provide at least \$15,000 towards the project from other sources.

Some of that funding may be in the form of in-kind contributions, such as volunteer labour. In kind contributions up to 25% of the total project cost may be applied.

If the total project cost is \$45,000 then the maximum in-kind contribution would be \$11,250, leaving a minimum financial input from the shed or other sources of \$3,750.

This figure would vary if the total project cost was higher, or if the in-kind contribution was lower.

## Ineligible projects

The men's shed grants will not fund:

- project proposals that are submitted after the closing date
- men's sheds that have received more than \$25,000 Victorian Government funding through the men's shed program in the last five years, except where a men's shed can demonstrate it has experienced capacity issues as a result of rapid growth in membership or needs to address health and safety issues affecting the shed or it needs to improve disability accessibility to the shed
- men's sheds that have projects funded by the Victorian Government currently underway
- leases or site purchases
- requests for retrospective funding where projects have commenced or are completed prior to receiving funding approval
- projects that fail to incorporate disability or public access issues
- projects that require ongoing funding from the Victorian Government
- projects that do not reflect the principles of community inclusion and access by all community members
- projects that do not have a security of tenure (lease or land ownership) for at least five years
- costs to cover existing debt or budget deficits
- ongoing operational costs including but not limited to shed coordination costs
- costs not directly related to building and construction
- equipment or free-standing furniture or resources, such as vehicles, tools and chairs
- any application that on assessment appears unlikely to be completed within two years

## Key steps in the application process

1. Contact your local council for advice about planning and building permits for your project. You will need to demonstrate an understanding of the required permits and the process of obtaining them in your application. It is the responsibility of the applicant organisation to also determine which overlays (Heritage, environmental, floodway etc) apply to your proposed site and to articulate how the requirements of each overlay will be met.
2. You should discuss your application with the Victorian Men's Shed Association before applying. The Association provides a range of resources including information on how to set up a men's shed, and how to develop a strategic plan. It can also provide general advice about insurance options and governance issues. Contact Ric Blackburn, Executive Officer, Victorian Men's Shed Association, on 0408 465 228 or email [vmsa@vmsa.org.au](mailto:vmsa@vmsa.org.au).
3. An information session about this funding round will be held on **Tuesday 11 April 2017**.
4. You must discuss your application with the Department of Health and Human Services Local Connections contact in your area. This includes providing a draft of your application by **Monday 8 May 2017**. This will enable them to provide feedback to you on any components of the submission that may be incomplete or need further information. The object of this step is to ensure that your organisation is assisted to submit a high-quality application that meets the funding criteria.
5. Final applications must be submitted to your Department of Health and Human Services Local Connections Team by 5 pm on **Friday 16 June 2017**. Late applications will not be accepted.

## Key information to include in your application

Question	Type of information
<p><b>Why</b> do you want to build a new men's shed? <b>OR</b></p> <p><b>Why</b> do you want to refurbish or extend an existing shed?</p>	<ul style="list-style-type: none"> <li>• Community needs and lack of alternate community infrastructure</li> <li>• Level of local support</li> <li>• Consultation undertaken</li> </ul>
<p><b>Where</b> will the shed be located?</p>	<ul style="list-style-type: none"> <li>• Proof of land ownership or security of tenure for the project site (minimum 5 year lease)</li> <li>• Demonstrated knowledge of local council planning requirements</li> <li>• Demonstrated knowledge of any applicable overlays</li> </ul>
<p><b>How</b> will you deliver the project?</p>	<ul style="list-style-type: none"> <li>• Project plans</li> <li>• Strategies for successful completion</li> <li>• Strategic plan for the men's shed</li> <li>• All proposed budget contributions are confirmed in a letter or email of support, with the amount specifically stated</li> </ul>
<p><b>Who</b> will be involved in the project?</p>	<ul style="list-style-type: none"> <li>• Local businesses</li> <li>• Local government</li> <li>• Neighbourhood houses or other community groups</li> <li>• Memorandum of Understanding if your project is auspiced</li> </ul>
<p><b>What</b> will the project achieve?</p>	<ul style="list-style-type: none"> <li>• Type of men's shed activities</li> <li>• Opportunities and anticipated benefits for target groups of men and the broader community</li> <li>• Level of community demand</li> <li>• Any ongoing partnerships with community organisations</li> </ul>

## What happens if the grant application is successful?

Successful groups will be required to enter into a service agreement with the Department of Health and Human Services. This includes requirements to share project outcomes, participate in evaluation activities and complete progress and final reports. Final reports must be submitted within 90 days of building completion. Successful applicants will need to be incorporated and either have an Australian Business Number (ABN) or obtain an ABN before funds can be transferred. Shed groups wishing to apply that are not incorporated or do not wish to have an ABN will need to use an auspice.

Payments will be made after successful recipients have established a service agreement with the department and provided the necessary organisational and banking information.

Projects must be carried out in accordance with all applicable state and federal laws and standards.

## Auspicing

Men's shed groups may choose to enter an auspice arrangement with another community organisation or council to apply for a grant on behalf of your shed group. If the application is successful, the grant will be paid to the auspice organisation.

Shed groups that choose to use an auspice arrangement must have in place a memorandum of understanding with their auspice organisation, specifying the nature of the auspice relationship and each organisation's roles and responsibilities. The memorandum of understanding should also specify the ownership of all assets and funds, and a copy should be submitted with the grant application.

The Victorian Men's Shed Association can provide more detailed information about how to build a successful auspice arrangement and the components of a strong memorandum of understanding.

## More information

Please refer to p. 11 for contact details of the Department of Health and Human Services Local Connections Team in your area.

**Appendix 1** contains an information checklist for application details.

The [Victorian Men's Shed Association \(VMSA\) contact details](http://www.vmsa.org.au) can be found at the Victorian Men's Shed Association website <<http://www.vmsa.org.au>>.

All volunteer labour must be conducted in accordance with the relevant WorkSafe guidelines. See the WorkSafe Victoria website for [information about managing volunteers](http://www.worksafe.vic.gov.au/safety-and-prevention/your-industry/local-government/your-legal-duties/volunteers) <<http://www.worksafe.vic.gov.au/safety-and-prevention/your-industry/local-government/your-legal-duties/volunteers>>.

## Information session

There will be an information session about this funding round for all interested parties.

**Date:** Tuesday 11 April 2017      **Time:** 12.15 pm – 2.00 pm

**Venue:**

Conference room 1.10  
Level 1, 50 Lonsdale Street, Melbourne, 3000

To register for the Melbourne session please contact: [daniel.pennefather@dhhs.vic.gov.au](mailto:daniel.pennefather@dhhs.vic.gov.au) or telephone **9096 7515**.

Videolinks of the session will also be available at some local Department of Health and Human Services offices. **If you would like to attend a local video link site for the public information session, please register by advising the relevant contact person in the following table.**

## Department of Health and Human Services Local Connections Teams

Division	Area	Local government area	Local departmental contact
East	Outer East	Yarra Ranges, Knox, Maroondah	<b>Mieke Breman-Mertens</b> <a href="mailto:mieke.breman-mertens@dhhs.vic.gov.au">mieke.breman-mertens@dhhs.vic.gov.au</a> 9843 6778
	Inner East	Manningham, Whitehorse, Monash, Boroondara	<b>Mark Tyrrell</b> <a href="mailto:mark.tyrrell@dhhs.vic.gov.au">mark.tyrrell@dhhs.vic.gov.au</a> 9843 6269
	Goulburn	Greater Shepparton, Strathbogie, Moira, Mitchell, Murrindindi	<b>Elizabeth Tatai</b> <a href="mailto:elizabeth.tatai@dhhs.vic.gov.au">elizabeth.tatai@dhhs.vic.gov.au</a> 5771 1659
	Ovens Murray	Wodonga, Indigo, Towong, Wangaratta, Benalla, Mansfield, Alpine	<b>Jenny Sloan</b> <a href="mailto:jenny.sloan@dhhs.vic.gov.au">jenny.sloan@dhhs.vic.gov.au</a> 5722 0543
North	Loddon	Loddon, Greater Bendigo, Campaspe, Macedon Ranges, Mount Alexander, Central Goldfields	<b>Neale Chandler</b> <a href="mailto:neale.chandler@dhhs.vic.gov.au">neale.chandler@dhhs.vic.gov.au</a> 5434 5786
	Mallee	Mildura, Swan Hill, Buloke, Gannawarra	<b>Bruce Thorne</b> <a href="mailto:bruce.thorne@dhhs.vic.gov.au">bruce.thorne@dhhs.vic.gov.au</a> 5022 3146
	Hume/ Moreland	Hume, Moreland	<b>Debbie Pratt</b> <a href="mailto:debbie.b.pratt@dhhs.vic.gov.au">debbie.b.pratt@dhhs.vic.gov.au</a> 9412 5343
	North East	Nillumbick, Banyule, Yarra, Darebin, Whittlesea	<b>Margaret Braddock</b> <a href="mailto:margaret.braddock@dhhs.vic.gov.au">margaret.braddock@dhhs.vic.gov.au</a> 9479 0398
South	Outer Gippsland	Wellington, East Gippsland	<b>Jill Ayres</b> <a href="mailto:jill.ayres@dhhs.vic.gov.au">jill.ayres@dhhs.vic.gov.au</a> 5144 9140
	Inner Gippsland	Latrobe, Baw Baw, South Gippsland, Bass Coast	<b>Tania Cake</b> <a href="mailto:tania.cake@dhhs.vic.gov.au">tania.cake@dhhs.vic.gov.au</a> 5136 2569
	Southern Melbourne	Casey, Cardinia, Greater Dandenong	<b>Denise Olsson</b> <a href="mailto:denise.olsson@dhhs.vic.gov.au">denise.olsson@dhhs.vic.gov.au</a> 8765 7376
	Bayside Peninsula	Frankston, Mornington Peninsula, Kingston, Bayside, Glen Eira, Stonnington, Port Philip	<b>Emma Robinson</b> <a href="mailto:emma.robinson@dhhs.vic.gov.au">emma.robinson@dhhs.vic.gov.au</a> 9784 3140

<b>Division</b>	<b>Area</b>	<b>Local government area</b>	<b>Local departmental contact</b>
<b>West</b>	<b>Barwon</b>	Geelong, Surf Coast, Queenscliffe, Colac-Otway	<b>Amanda Miggins</b> <a href="mailto:amanda.miggins@dhhs.vic.gov.au">amanda.miggins@dhhs.vic.gov.au</a> <b>5226 4590</b>
	<b>Wimmera South West Area</b>	Warrnambool, Moyne, Glenelg, Southern Grampians, Northern Grampians, Horsham, West Wimmera, Yarriambiack, Hindmarsh, Corangamite	<b>Lisa Crispe</b> <a href="mailto:Lisa.Crispe@dhhs.vic.gov.au">Lisa.Crispe@dhhs.vic.gov.au</a> <b>5561 9448</b>
	<b>Central Highlands</b>	Ararat, Pyrenees, Ballarat, Hepburn, Moorabool, Golden Plains	<b>Suzannah Burton</b> <a href="mailto:suzannah.burton@dhhs.vic.gov.au">suzannah.burton@dhhs.vic.gov.au</a> <b>5333 6803</b>
	<b>Brimbank/Melton</b>	Brimbank, Melton	<b>Haileluel Gebre-Selassie</b> <a href="mailto:haileluel.gebre-selassie@dhhs.vic.gov.au">haileluel.gebre-selassie@dhhs.vic.gov.au</a> <b>9479 0268</b>
	<b>Western Melbourne</b>	Melbourne, Maribyrnong, Wyndham, Hobsons Bay, Moonee Valley	<b>Louise Atherton</b> <a href="mailto:louise.atherton@dhhs.vic.gov.au">louise.atherton@dhhs.vic.gov.au</a> <b>9275 7400</b>

# Application form: Men's Sheds Program 2017

## Which category of funding are you applying for?

Mark with an 'X;' as applicable.

Building a NEW men's shed (up to \$60,000)	
Refurbishing an existing men's shed (up to \$30,000)	

## What amount of funding are you applying for?

\$
----

## Section 1 – Contact information

### Part A: Applicant organisation details

Name of organisation:	
Main street address:	
Town/suburb:	
Postcode:	
State:	
Postal address (if different from above):	
Town/suburb:	
Postcode:	
State:	

### Authorised person

*(This is the person who is authorised by the organisation to make the application on their behalf)*

Title:	
First name:	
Last name:	
Position:	
Telephone:	
Mobile:	
Fax:	
Email:	

**Type of organisation**

Mark with an 'X;' as applicable.

<b>Incorporated association</b>	
<b>Local government</b>	
<b>Other (please specify)</b>	

**Applicant organisation's Australian Business Number (ABN)**

Note: if your shed group does not have an ABN and is not using an auspice, you will be required to obtain an ABN before funds can be transferred.

<b>ABN:</b>	
-------------	--

**Are you a member of the Victorian Men's Shed Association (VMSA)?**

Mark with an 'X;' as applicable.

<b>Yes</b>	
<b>No</b>	

**Do you need an auspice for this application?**

If your organisation is not incorporated, you must arrange for an incorporated organisation to manage the grant funds. This organisation will be the 'auspice' organisation for the application and you will need to provide their details in Part B.

Mark with an 'X;' as applicable.

<b>Yes, I need an auspice organisation for this application.</b>		(If yes, complete Part B: Auspice organisation details)
<b>No, I do not require an auspice organisation for this application</b>		If no, complete Part C: Contact details for project manager or key contact person)

**Part B: Auspice organisation details (if applicable)**

<b>Name of organisation:</b>	
<b>Main street address:</b>	
<b>Town/suburb:</b>	
<b>Postcode:</b>	
<b>State:</b>	
<b>Postal address (if different from above):</b>	
<b>Town/suburb:</b>	
<b>Postcode:</b>	
<b>State:</b>	

**Authorised person**

*(This is the person who is authorised by the auspice organisation to make the application on their behalf)*

<b>Title:</b>	
<b>First name:</b>	
<b>Last name:</b>	
<b>Position:</b>	
<b>Telephone:</b>	
<b>Mobile:</b>	
<b>Fax:</b>	
<b>Email:</b>	

**Type of organisation**

*Mark with an 'X;' as applicable.*

<b>Incorporated association</b>	<input type="checkbox"/>
<b>Local government</b>	<input type="checkbox"/>
<b>Other (please specify)</b>	<input type="checkbox"/>

**Auspice organisation's Australian Business Number (ABN)**

<b>ABN:</b>	
-------------	--

**Has the auspice organisation agreed to manage the grant on your behalf?**

*Mark with an 'X;' as applicable.*

<b>Yes</b>	<input type="checkbox"/>
<b>No</b>	<input type="checkbox"/>

**Part C: Contact details for project manager or key contact person**

<b>Title:</b>	
<b>First name:</b>	
<b>Last name:</b>	
<b>Postal address:</b>	
<b>Town/suburb:</b>	
<b>Postcode:</b>	
<b>State:</b>	
<b>Telephone:</b>	
<b>Mobile:</b>	
<b>Fax:</b>	
<b>Email:</b>	

## Section 2 – Project overview

### Shed group name

*We will use this name on correspondence. Please use 10 words or less.*

--

### Where will your men’s shed be located?

*Provide the address of your shed including town/suburb and postcode.*

<b>Address:</b>	
<b>Local government area:</b>	
<b>Anticipated project start date:</b>	
<b>Anticipated project completion date:</b>	

### What are you going to do?

*Describe the project in 50 words or less. We will use this in reports and other publications.*

--

### Which communities will benefit from your shed?

*Describe the place or community that will benefit (for places, please provide local government areas or suburbs/postcodes, for communities, please name the communities that will benefit). If your project has a wider benefit (for example, nearby localities) please provide detail here. Please limit your response to 250 words or less.*

--

**What hours is your shed currently open?**

*If an existing shed, what are the days and hours the shed is currently operating? If you are applying for a new build project and don't have a shed yet, please indicate the days and hours that your men's group meets.*

**What hours will your shed be open in the future?**

*Following the proposed build/refurbishment, what are the days and hours the shed will operate? If this is proposed to increase over time, please describe what is planned.*

### Section 3 – Project details that address the assessment criteria

Please indicate how your project addresses the following assessment criteria. Refer to the program guidelines to help you answer the questions. Responses to each question should be no more than 500 words. Attach additional pages if required.

#### Why do you want to build/refurbish a men's shed?

Describe the need for this project and detail how your project will respond to community needs or issues. Which individuals or groups in your community does your men's sheds program aim to support and how will you attract these people and work with them to address social isolation? Specify the local support for your men's shed including details of consultations held with local organisations and local men. If your community is in a rural area or experiences disadvantage, outline how the men's shed will assist to bind the community together. (e.g through strengthening connection to culture)

#### How will you carry out the project?

Briefly outline a project plan for construction, including timelines. Who will manage the project? Who will own the assets once construction is completed?

**Who will be involved in the project?**

*List any other organisations you will work with on this project – attach letter(s) of support that define their contribution to the project.*

**How will your completed shed operate?**

*Briefly describe how you will achieve the continued operation of your shed in the coming years, including major strategic goals.*

**What will the men’s shed achieve?**

*Please provide a proposed outline of the men’s shed program activities that will be achieved after the construction/refurbishment and that would not be possible without the project. How will the project’s benefits and outcomes be sustained? Will the project be accessible to all members of the community? Is the project supported in the local community?*

## Section 4 – Project budget

Please provide details of the income and expenditure for your project, excluding GST. Note that the total income must equal total expenditure. Please ensure that the details clearly show how the required 2:1 funding ratio is being met (See page 7 for an example of calculating matched funding and in-kind contributions).

You are required to submit your budget using the categories provided. If you cannot provide enough details in this section please provide a summary here and the details on a separate sheet (or sheets) using the same categories. Ensure that all budget contributions are confirmed in writing, by a letter or email. Include those letters/emails in your application pack.

Income	Amount	Expenditure	Amount
*Grant amount requested from this program	\$	Project construction	\$
Other state government funding	\$	Contingencies, escalations and allowances	\$
Local government funding	\$	In-kind labour	\$
Federal government funding	\$	In-kind – other support	\$
Funds from your organisation	\$	Registered Commercial Builder Management	\$
Funds from other community organisations	\$	Other (please specify below)	\$
Funds from business contributions	\$		\$
Funds from philanthropic contributions	\$		\$
In-kind support from your organisation	\$		\$
In-kind from other sources	\$		\$
Other (please specify)	\$		\$
*Total income	\$	*Total expenditure	\$

### Declaration

I state that the information in this application and attachments is to the best of my knowledge true and correct. I will notify the Department of Health and Human Services (the department) of any changes to this information and any circumstances that may affect this application. I acknowledge that the department may refer this application to external experts or other government departments for assessment, reporting, advice, comment or for discussions regarding alternative or collaborative grant funding opportunities. I understand that the department is subject to the *Freedom of Information Act 1982* and that if a freedom of information request is made, the department will consult with the applicant before any decision is made to release the application or supporting documentation. I understand that this is an application only and may not necessarily result in funding approval.

*To be signed by a person with delegated authority to apply – such as chairperson, secretary, or treasurer*

<b>*Signature:</b>	
<b>*Print name:</b>	
<b>*Date:</b>	
<b>Position:</b>	





# Appendix 1: Checklist for applicants

## Who to consult

Mark with an 'Y;' or 'N' as applicable.

Attended a Department of Health and Human Services information session	
Contacted the Victorian Men's Shed Association to discuss your application	
Consulted with local community members and organisations to discuss the level of need for a men's shed in the area and gathered evidence of support for your application	
Consulted local government about planning and building requirements	
Provided the local Department of Health and Human Services office with a draft application, and discussed the draft with the local departmental staff	

## Supporting documentation – to be attached to your application

Mark with an 'Y;' or 'N' as applicable.

A proposed site plan and a floor plan with indicative cost estimates, prepared by a suitably qualified professional	
Information about the ownership of the land (or building if the proposal involves the use of leased premises) as well as any relevant permission sought or obtained for construction work and/or a copy of any lease agreements	
Where a men's shed has an auspice, a copy of the memorandum of understanding between the men's shed group and the auspice organisation	
A copy of the men's shed group's strategic plan	
A list of relevant building regulations and planning permits to be sought for construction work	
A list of any overlays that apply to your proposed site and what that means for your project	
Letter(s) of support and/or agreements with any partnering organisations	
A copy of your organisation's most recent profit and loss statement (unless applicant is a local government authority)	
A copy of the Voluntary Labour and In-Kind Support Information Sheet	
Details identifying a high level of need for the project in the local area.	